

AGENDA

DIRECTORS' STUDY FORUM

of the Spring Grove Area School District Board of School Directors

Monday, June 26, 2023, Start Time – Immediately Following 7:00 PM Voting Meeting

Spring Grove Area Middle School, LGI Room #242, 244 Old Hanover Road, Spring Grove, PA

I. Call To Order RACHEL ROHRBAUGH

II. Formal and Informal Requests to Address the Board

III. Possible Board and/or Administration Response to Public Comment

IV. Business and Finance Committee

A. Budget and Finance DOUG WHITE

1) Financial Status Update and Proposed Resolution – *M. Czapp, C. Gibbons*

B. Buildings and Grounds DOUG WHITE

1) Everside Health / Rocket Wellness Center Update – *Dr. Ioannidis*

2) YMCA Proposed Rules of Operation/SGRPRC Agreement – *Dr. Ioannidis*

3) Maintenance Facility / Buildings and Grounds Committee Meeting Outcome – *Dr. Ioannidis, M. Czapp, B. Stiles*

V. Management Committee

A. Policy KAREN BAUM

1) 2023-2024 Proposed Code of Student Conduct / Operating Procedures –
Dr. Ludwig

2) Proposed Policies following Legislative Updates – *Dr. Ioannidis*

a. Policy #137 – Home Education Programs (*revised*)

b. Policy #137.1 – Extracurricular Participation by Home Education Students
(*new*)

c. Policy #137.2 – Participation in Co-curricular Activities and Academic
Courses by Home Education Students (*new*)

d. Policy #137.3 – Participation in Career and Technical Education Programs
by Home Education Students (*new*)

e. Policy #200 – Enrollment of Students (*revised*)

f. Policy #202 – Eligibility of Nonresident Students (*revised*)

g. Policy #204 – Attendance (*revised*)

h. Policy #217 – Graduation (*revised*)

i. Policy #221 – Dress and Grooming (*revised*)

j. Policy #251 – Students Experiencing Homelessness, Foster Care and Other
Educational Instability (*revised*)

k. Policy #255 – Retire Policy (*language included with proposed revisions to
#251*)



Management Committee, *Continued*

B. Personnel

DOUG STEIN

- 1) Proposed Voting Action Items / July 17, 2023, Regular Voting Meeting

VI. Program Committee

A. Athletics and Music

DAVE TRETTEL

- 1) Scoreboard Ribbon Cutting – *Dr. Ioannidis*

B. Curriculum

NICOLE WILSON

- 1) Proposed Affiliation Agreement with Penn State York – *Dr. Guadagnino*

VII. Planning (*Items to be considered for future agendas*)

VIII. Adjournment (*Motion and second needed, voice vote*)

This board meeting may be livestreamed. There is no expectation of privacy. (Board Policy No. 903)



SPRING GROVE AREA SCHOOL DISTRICT

100 East College Avenue, Spring Grove, PA 17362

717-225-4731

sgasd.org

@SGSchoolNews



TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

DATE: June 21, 2023

SUBJECT: Financial Status / Proposed Resolution

As we progress through the development of the facilities projects, we have been working on the financing actions. As you may recall from prior presentations to the Board, we have asked our financial advisor, Concord Public Finance, to assist us with developing options for borrowing funds for the projects and for restructuring our existing debt service. Attached to this memo is an updated schedule of debt service that includes the borrowing of new funds and the restructuring of existing debt.

Another step in the process is the adoption of a reimbursement resolution that will allow the District to reimburse itself for any expenditures from the General Fund that are related to any of the construction projects. Attached is a resolution for consideration by the Board at the next voting meeting, July 17.

Lastly, we have attached a schedule of potential actions leading up to the issuance of the new debt. The dates are tentative and are based on the development of the specific actions related to the Maintenance Facility project as the initial one to be undertaken.

Please feel free to contact me if you have any questions prior to the June 26th meeting so that any concerns may be addressed at the meeting. Thank you.



LEARNING WITHOUT LIMITS



Spring Grove Area School District
Comparison of Debt Service Costs
Existing Debt Service vs. Restructured Debt Service - Current Rates

Projected Net Debt Service

1	2	3	4	5	6
<u>Fiscal Year</u>	<u>Existing Debt Service</u>	<u>Restructured Debt Service</u>	<u>Difference</u>	<u>New Money Debt Service</u>	<u>Total Debt Service</u>
2023-2024	6,062,144.16	4,319,927.29	-1,742,216.87	124,468.31	4,444,395.60
2024-2025	6,040,918.53	4,200,050.87	-1,840,867.66	331,995.00	4,532,045.87
2025-2026	5,959,979.77	4,200,777.92	-1,759,201.85	331,832.50	4,532,610.42
2026-2027	6,054,346.45	4,199,693.31	-1,854,653.13	331,658.75	4,531,352.06
2027-2028	6,080,187.04	4,197,886.87	-1,882,300.17	331,487.50	4,529,374.37
2028-2029	5,811,861.80	4,199,419.33	-1,612,442.47	331,317.50	4,530,736.83
2029-2030		2,864,854.73	2,864,854.73	331,148.75	3,196,003.48
2030-2031		2,860,482.94	2,860,482.94	330,981.25	3,191,464.19
2031-2032		2,862,220.49	2,862,220.49	330,813.00	3,193,033.49
2032-2033		2,858,828.24	2,858,828.24	330,640.75	3,189,468.99
2033-2034		2,862,519.77	2,862,519.77	330,462.00	3,192,981.77
2034-2035		0.00	0.00	899,343.75	899,343.75
2035-2036		0.00	0.00	901,421.50	901,421.50
2036-2037		0.00	0.00	901,699.50	901,699.50
2037-2038		0.00	0.00	900,540.50	900,540.50
2038-2039		0.00	0.00	898,200.25	898,200.25
2039-2040		0.00	0.00	899,463.00	899,463.00
2040-2041		0.00	0.00	899,387.00	899,387.00
2041-2042		0.00	0.00	897,765.00	897,765.00
2042-2043		0.00	0.00	894,585.00	894,585.00
2043-2044		0.00	0.00	895,040.00	895,040.00
2044-2045		0.00	0.00	898,700.00	898,700.00
2045-2046		0.00	0.00		0.00
2046-2047		0.00	0.00		0.00
2047-2048		0.00	0.00		0.00
Totals	36,009,437.74	39,626,661.77	3,617,224.03	13,322,950.81	52,949,612.58
	36,009,437.74	39,626,661.77	3,617,224.03	13,322,950.81	52,949,612.58

***Need to Obtain PDE & DCED Review**

Projected Gross Debt Service

7	8	9	10	11	12
<u>Fiscal Year</u>	<u>Existing Debt Service</u>	<u>Restructured Debt Service</u>	<u>Difference</u>	<u>New Money Debt Service</u>	<u>Total Debt Service</u>
2023-2024	6,820,858.05	4,943,881.78	-1,876,976.27	124,468.31	5,068,350.09
2024-2025	6,798,904.95	4,771,485.70	-2,027,419.25	331,995.00	5,103,480.70
2025-2026	6,818,505.48	4,820,361.23	-1,998,144.25	331,832.50	5,152,193.73
2026-2027	6,792,164.80	4,735,071.80	-2,057,093.00	331,658.75	5,066,730.55
2027-2028	6,713,571.53	4,861,000.78	-1,852,570.75	331,487.50	5,192,488.28
2028-2029	6,833,914.75	4,891,390.75	-1,942,524.00	331,317.50	5,222,708.25
2029-2030		3,077,472.25	3,077,472.25	331,148.75	3,408,621.00
2030-2031		3,072,776.00	3,072,776.00	330,981.25	3,403,757.25
2031-2032		3,074,642.50	3,074,642.50	330,813.00	3,405,455.50
2032-2033		3,070,998.50	3,070,998.50	330,640.75	3,401,639.25
2033-2034		3,074,964.00	3,074,964.00	330,462.00	3,405,426.00
2034-2035		0.00	0.00	899,343.75	899,343.75
2035-2036		0.00	0.00	901,421.50	901,421.50
2036-2037		0.00	0.00	901,699.50	901,699.50
2037-2038		0.00	0.00	900,540.50	900,540.50
2038-2039		0.00	0.00	898,200.25	898,200.25
2039-2040		0.00	0.00	899,463.00	899,463.00
2040-2041		0.00	0.00	899,387.00	899,387.00
2041-2042		0.00	0.00	897,765.00	897,765.00
2042-2043		0.00	0.00	894,585.00	894,585.00
2043-2044		0.00	0.00	895,040.00	895,040.00
2044-2045		0.00	0.00	898,700.00	898,700.00
2045-2046		0.00	0.00		0.00
2046-2047		0.00	0.00		0.00
2047-2048		0.00	0.00		0.00
Totals	40,777,919.55	44,394,045.28	3,616,125.73	13,322,950.81	57,716,996.09
	40,777,919.55	44,394,045.28	3,616,125.73	13,322,950.81	57,716,996.09

SPRING GROVE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

WHEREAS, the Spring Grove Area School District (the “School District”) has determined to undertake certain capital projects including the construction and renovation to upgrade or build new facilities for the School District’s Maintenance Department, and upgrades to the transportation network for the Spring Grove Campus and Paradise Elementary School (the “Project”); and

WHEREAS, the United States Department of the Treasury, acting by and through the Internal Revenue Service, on June 18, 1993, promulgated regulations in the Federal Register, Vol. 58, No. 11, Section 1.150-2 (the “Reimbursement Regulations”), which are applicable to the Project; and

WHEREAS, the Reimbursement Regulations require this School District to adopt an “official intent” to reimburse itself from taxable or tax-exempt proceeds for certain capital expenditures made and to be made by this School District in connection with the Project; and

WHEREAS, this School District desires to declare its official intent with respect to certain capital expenditures and reimbursement thereof to be made in connection with the Project.

NOW, THEREFORE, BE IT RESOLVED:

1. This School District has and hereafter, from time to time, shall continue to apply money from its general fund (consisting of general tax and related revenues, including proceeds of any tax and revenue anticipation notes), or from any capital reserve or existing bond fund, for the purpose of paying certain expenditures relating to the Project, including fees and expenses of contractors, engineers, architects, surveyors, lawyers, underwriters, paying advertising costs, filing fees, printing costs, cost of acquiring land or rights of way, permit and inspection fees, cost of acquisition and construction of Project facilities and related costs of a capital nature with an economic life of in excess of one (1) year. Such expenditures of accumulated general fund or capital reserve or bond fund revenues were not originally budgeted for this purpose and are not intended to finance the Project on a long term basis, but on an interim basis only.

2. This School District declares its intention to reimburse its general fund (consisting of general tax and related revenues, including proceeds of any tax and revenue anticipation notes), or any capital reserve or bond fund, for such amounts paid for expenditures allocable to the Project from and after the date which is sixty (60) days prior to the date of this Resolution or such other sums which otherwise constitute “preliminary costs” within the meaning of applicable Treasury Regulations, from proceeds of a borrowing by this School District, through the incurrence of taxable or tax-exempt debt, in the approximate principal amount of \$10,000,000. Such reimbursement

shall occur not later than eighteen (18) months after the later of (i) the date on which the original expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. Such debt shall be payable from the general tax and related revenues of this School District.

3. The Board Secretary of this School District is hereby directed to enter this Resolution upon the minutes of this School District and to make it available for general public inspection at the Administration Offices during normal business hours of this School District.

DULY ADOPTED, by the Board of School Directors of the Spring Grove Area School District, this 17th day of July, 2023.

Attest: _____
Board Secretary

By: _____
Board President

SPRING GROVE AREA SCHOOL DISTRICT

CERTIFICATE OF SECRETARY

The undersigned, Secretary of the Board of School Directors hereby certifies that:

1. The foregoing Resolution authorizing certain capital expenditures and reimbursement, was duly moved and seconded and adopted by a majority vote of all the members of the Board of School Directors at a duly called and convened public meeting of said Board held on July 17, 2023, that public notice of said meeting was given as required by law; and that the roll of the Board was called and such members voted or were absent as follows:

Name

Vote

2. Said Resolution has not been altered, amended, modified, suspended and is still in full force and effect as of the date of the delivery of this Certificate.

WITNESS my hand and seal of the Spring Grove Area School District as of July 17, 2023.

Board Secretary

(SEAL)



Spring Grove Area School District
Proposed General Obligation Bonds/Note, Series of 2023
Proposed Financing Schedule
June 21, 2023

June

S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

July

S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

August

S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

September

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

November

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

Date Activity

Responsibility

June 26, 2023	Discussion with School Board regarding Reimbursement Resolution, timing, and financial structure	All
July 17, 2023	Consideration of adoption of reimbursement resolution	School District
August 14, 2023	Discussion with School Board and decision on financing options	All
August 15, 2023	Bank loan RFP disseminated	Concord
September 6, 2023	Bank loan RFP responses due	Concord
September 11, 2023	Discussion of bank financing proposals received; determination of bank loan or bond issue financing	School District/Concord
September 11, 2023	Construction contracts awarded	School District
October 9, 2023	School District considers adoption of Borrowing Resolution for Bank Loan financing	All
October 10, 2023	Bank Financing Proposals valid until this date	Concord
November 14, 2023	Settlement of bank loan financing	All

Steps to be included if financing is bond issue

September 7, 2023	First draft of Preliminary Official statement circulated	Concord
September 7, 2023	Information sent to rating agency and bond insurers	Concord
September 11, 2023	Construction contracts awarded	School District
September 14, 2023	Comments due on Preliminary Official Statement	All
September 15, 2023	Second draft of Preliminary Official Statement circulated	Concord
week of September 18, 2023	Conference call with Standard & Poor's Corporation	School District/Concord
week of September 18, 2023	Document due diligence call	All
September 29, 2023	Preliminary Official Statement finalized and posted	All
September 29, 2023	Receive rating	Concord
October 9, 2023	Bonds Priced; School District considers adoption of Borrowing Resolution	Underwriter/Concord
November 14, 2023	Settlement of bond issue	All



SPRING GROVE AREA SCHOOL DISTRICT

100 East College Avenue, Spring Grove, PA 17362

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TO: Board of School Directors

FROM: Dr. George W. Ioannidis, Superintendent

PREPARED BY: Dr. Michelle Ludwig, Director of Pupil Services

DATE: June 21, 2023

SUBJECT: Student Parent Handbook / Sections II and III:
Code of Student Conduct / General Operating Procedures

This annual request is presented to the Board of School Directors for review and discussion of proposed changes to Section II and Section III of the **2023-2024 Student Parent Handbook** during the Directors' Study Forum (DSF) on July 26, 2023. Revisions/Updates shared from leadership team members are included using the track changes feature for easy location throughout the draft document.

A DRAFT of initial proposed changes was shared with board members (at their seats) during the June 12th DSF meeting. Any additional changes have been so noted if/where applicable in yellow highlighting.

Following the Board's review of the proposed revisions during the June 26th DSF, the Board will be asked to consider approval of the proposed 2023-2024 Code of Student Conduct and General Operating Procedures at the July 17, 2023 Regular Voting Meeting.

If you have any questions, please feel free to contact Dr. Michelle Ludwig or me prior to the June 26th DSF so that any concerns may be addressed at the meeting.



LEARNING WITHOUT LIMITS

**AFFILIATION AGREEMENT BETWEEN
PENN STATE YORK and
SPRING GROVE AREA SCHOOL DISTRICT**

THIS AGREEMENT is made this ____ day of ____, 2023 by and between PENN STATE YORK (hereinafter referred to as "University"), and SPRING GROVE AREA SCHOOL DISTRICT (hereinafter referred to as "School District"). The parties intend to be legally bound to the following terms:

1. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

- a. *Selection of Students.* The University shall be responsible for the selection of qualified students to participate in the practicum or student teaching experience. Selected students must have the appropriate educational background and skills consistent with the contemplated education experience offered by the School District.
- b. *Education of Students.* The University shall assume full responsibility for the classroom and classroom education of its students. The University shall be responsible for the administration of the program, the curriculum content, and the requirements of matriculation, grading and graduation.
- c. *Submission of Candidates.* The University shall submit the names of the students to the School District or a designated representative at least 2 weeks prior to the practicum assignment or student teaching.
- d. *Advising Students of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the School District. They will also be advised that any personally identifiable information they receive regarding District students shall be maintained in strict confidence in accordance with FERPA, 20 U.S.C. § 1232g, and shall release no information absent written consent of the District student unless otherwise permitted to do so by law. Should any University student fail to abide by any policy and/or procedure, he or she may be expelled from the program.
- e. *Supervision of Students.* In cases of Student Teachers, the University shall assign a University supervisor to act as a liaison between the University student, cooperating teacher and the University. University Supervisors will visit the School District site and observe the University students during scheduled visits. Specific responsibilities will be outlined in Student Teaching handbooks. Handbooks will be provided to cooperating teachers prior to practicum and/or student teaching experience.
- f. *Professional Liability Insurance.* The University will advise all student teachers or practicum students that they are required, as a condition of the program, to carry professional liability insurance in an amount satisfactory to the School District and to provide proof of coverage to the School District. The School District will notify the University, in writing, of the liability insurance requirements prior to commencement of the program.
- g. *General Liability Insurance.* The University shall maintain a general liability policy that applies to student teachers and practicum students. This policy will remain in full force and effect for the duration of the practicum or student teaching assignment.
- h. *PA Criminal History Check, Child Abuse Clearance, FBI Criminal Record Check and TB Test.* Pursuant to 24 P.S. Section 1-111, the University shall advise all students registered for student teaching that they are required to secure a state criminal record check, state Child Abuse clearance, a federal (FBI) criminal record check and a TB test. The students must secure all clearances prior to the student teaching assignment and all clearances must be less than one (1) year old. Failure to comply with these requirements will result in the student being rejected from their teaching assignment.

2. DUTIES AND RESPONSIBILITIES OF THE SCHOOL DISTRICT

- a. Establishment of Practicum or Student Teaching.* The School District authorizes the use of its facilities as may be agreed upon by the School District and the University as a practicum or student teaching center. This practicum or student teaching is for students enrolled in the University's Education Certification. This practicum/ student teaching is required and authorized by law.
- b. Policies of School District.* The University will review with each student, prior to the assignment any and all applicable policies, codes or confidentiality issues related to the experience. Prior to the practicum assignment or student teaching, the School District will provide the University with all applicable policies, codes or confidentiality issues related to the experience.
- c. Administration.* The School District will have sole authority and control over all aspects of student services. The School District will be responsible for and retain control over the organization, and operation of its programs.
- d. Removal of Noncompliant Student.* The School District shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, the School District should immediately contact the University Chair of the Education Department.
- e. Supervision of Students.* The School District shall provide a cooperating teacher who will supervise student activities during practicum visit or student teaching. Cooperating teachers mentoring University student teachers shall be tenured and have a minimum of 3 years of instruction within said School District. Cooperating teachers mentoring University junior-level methods students shall be tenured and have a minimum of 1 year of instruction within said School District. Cooperating teachers of methods students and student teachers shall collaborate with University-assigned University supervisors regarding the University students' practicum / student teaching experience.
- f. Eligibility Requirements.* Each cooperating teacher selected to supervise the student teacher shall hold a current Pennsylvania certificate in the subject area/grade level to which the student teacher is assigned. The cooperating teacher will have a minimum of three (3) years of full-time teaching experience and in his/her current assignment in a school district for a minimum of one year.
- g. Reporting Student Progress.* The School District shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the School District.
- h. Student Records.* The School District shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act. (FERPA) and shall release no information absent written consent of the student unless otherwise permitted to do so by law or as dictated by the terms of this Agreement.

3. MUTUAL TERMS AND CONDITIONS

- a. Number of Participating Students.* The parties will mutually agree upon the number of students that shall be assigned to the School District for this practicum or student teaching experience.
- b. Term of Agreement.* The term of this Agreement shall be 5 years from the date of execution. This Agreement may not exceed a period of 5 years.
- c. Termination of Agreement.* The University or the School District may terminate this Agreement for any reason with ninety (90) days notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the School District terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.

- d. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- e. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- f. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- g. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- h. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement.
- i. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understanding or promises exist in regards to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Penn State York

Spring Grove Area School District

Authorized Signature

Authorized Signature

Printed Name

Dr. George W. Ioannidis

Printed Name

Title

Superintendent of Schools

Title

Date

Date